

MADISON COUNTY
PERSONNEL ACTION

Department Bridge Culvert & Drainage Employee Name Melvin Stevenson
Job title Grader Operator Employee SS # _____
Effective Date 04/09/2022

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement it so, whom?
_____ Walter Jennings' position
Rate of Pay \$ 25.00

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: _____
Rate of Pay \$ _____ Rate of Pay \$ _____

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name TIM BRYAN Signature [Signature] Date 4/29/22

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____